



King's Academy Binfield

KAB6

'Be Remarkable'

Admissions Policy

2023 - 2024

Applications for students, normally in Year 11 or equivalent, who wish to apply for a place in Year 12 at KAB6 for entry in September 2023.

Status of policy: Statutory Policy

Date policy was agreed:

Date for implementation:

Publication: Website

Date for review: Annually - June 2023

Sixth Form Admissions

KAB6 welcomes internal students who have attended year 11.

KAB6 will also accept applications for entry to the Sixth Form from external applicants. The published Admission Number for external applicants for entry to Year 12 in September 2023 will be 20, but more places may be available subject to the take up by internal applicants. Acceptance onto a programme of subjects/courses is subject to a student having achieved the entry requirements.

The following guidelines are indicative of minimum entry requirements for courses at different levels for all applicants, both internal and external, although these may be varied according to the specific requirements of certain subjects. Students should refer to the KAB website and prospectus for the individual subject requirements. Exceptions may be made to the minimum requirements according to a student's individual circumstances.

Minimum Entry Requirements

1. To study 3 A Level subjects (or equivalent) e.g. BTEC National Diploma (Level 3) – Minimum 5 GCSEs at grades 5-9

Should applications from suitably qualified external students exceed the number of places available, the following oversubscription criteria will apply:

Offers of a place may be withdrawn where there is evidence of a fraudulent or intentionally misleading application.

Allocation of places

Places in the sixth form, or on a particular course of study, will be offered first to those who are studying at King's Academy Binfield in Year 11 and then to external applicants. Applicants will be considered for entry into the sixth form provided they meet the entry criteria for individual courses and that there are sufficient spaces available.

The process for external admissions into the sixth form begins in the October prior to the year of admission. Application forms will be available from the date of the KAB6 open evening which will be held in October and details will be available on request from the school and on the school website.

Applications must be received by the closing date for applications, as detailed in the Annex. Applications received after this deadline will be treated as late applications.

Late applications are those which are received after the closing date and so cannot be considered with the field of on-time applications.

External applicants who apply by the closing date will be invited to the school to attend a consultation meeting and interview in the second half of the Autumn term. The purpose of the meeting is to explain the options available at KAB6, the entry requirements for the courses and discuss the applicants suitability for KAB6.

All provisional offers will be made by the end of the Spring term. Applicants are required to accept or decline the allocated place using the form sent with the offer letter: the form must be returned to the school within two weeks from the date of this letter and failure to respond may result in the offer of a place being withdrawn.

Applicants are requested to advise the school at any stage if they make a subsequent decision not to accept the offer of a place.

Oversubscription criteria

Oversubscription criteria will be applied if the number of applicants exceeds the available number of places. In the case of oversubscription, places will be offered first to all internal applicants and then to external applicants.

Offers will be made to applicants who have applied by the deadline if:

- There are spaces available on all of the applicant's chosen courses
- The applicant is predicted to meet the academic requirements for all of the courses for which they have applied, as well as the general entry criteria.

If both of the above by criteria are met, priority will be given according to the order below:

- Young people with a Statement of Special Needs or an Education, Health and Care Plan.
- 'Looked After Children' and children who were previously looked after, including those children who appear to have been in state care outside England, but ceased to be so as a result of being adopted.

Definitions

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the satisfaction of the school's admissions committee] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). i. An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted

under the Adoption and Children Act 2002 (see Section 46 adoption orders). ii. A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. iii. A 'special guardianship order' is set out in section 14A of the Children Act 1989 and is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians)

Social and Medical Grounds *(attached on page 6 of this document)*

If a student has a social and medical need that would cause significant physical and / or mental hardship, an applicant can indicate that they wish their application to be considered under social and medical grounds.

It is the applicants responsibility to obtain a KAB6 Supplementary Social and Medical Information Form which must be completed and returned to the School Admissions Team along with supporting written evidence from a professional by the given closing date.

For In-Year applications the evidence must be submitted at the time of application. The supporting evidence for social and medical grounds should be from the relevant registered professional(s) involved with the child. Examples include registered health professionals, such as Consultant, GP, Psychologist or Psychiatrist. All evidence must be on letter headed paper and reflect the child's current situation. This evidence must prove why King's Academy Binfield KAB6 is the only suitable sixth form and why the child cannot attend another sixth form or college. This evidence must be specific to the school.

It is the applicant's responsibility to provide all evidence in support of their request and it is not possible for it to be considered under this criterion if no evidence is supplied. All schools have the resources to work with special educational needs and common childhood complaints such as asthma.

Requests will be considered in accordance with the Equalities Act 2010

Siblings

Priority will next be given to students whose siblings currently attend King's Academy Binfield and who will continue to do so on the date of admission.

Children of Staff

Priority will next be given to children of staff members. Students whose parent(s) have, at the time of application, been employed by King's Academy Binfield or King's Academy Oakwood for a minimum of two years at the time of making the application or who have been recruited to fill a vacant post within the school where there is a demonstrable skill shortage.

If all of the above criteria are met, priority will be given first to applicants whose home address is nearest to the school.

Any offer of a place will indicate which courses are available to an applicant, and whilst the offer of a place will remain valid, students' options will be governed by availability in particular subjects. The school will do its best to accommodate external students on their preferred courses but courses may become full or not be viable, so an offer of a place cannot guarantee entry to a preferred course of study.

External students whose applications cannot be accommodated may be placed on a waiting list which will be used to fill any vacancies arising before Year 12 studies commence.

Confirmation of places

All offers are conditional on the applicant meeting the entry requirements in general and for their chosen subjects in particular. External applicants must advise King's Academy Binfield of their GCSE results as soon as they receive them, in order that their place can be confirmed.

Applications after the start of Year 12

Applications to Year 12 or 13 made after the start of the year (together with those remaining on the waiting list) will be considered at the Governors' discretion and in the light of any available capacity for the study sought and the appropriateness of joining an existing course of study after its commencement. Applications by students who wish to re-sit or re-take a full year will not be accepted as they are not generally eligible for funding. Exceptions to this may be considered if the student can demonstrate there are exceptional circumstances outside of the control of the student or the institution, such as a period of long term sickness. In cases such as these, students will be admitted at the discretion of the Headteacher, and will be asked to provide evidence of the exceptional circumstances.

Appeals

Parents/carers have a statutory right of appeal if a place cannot be offered. How to follow the appeal procedure will be sent with any refusal. Appeals will be heard by an Independent Appeals Committee and must be heard within 30 school days.

Please note that this forms part of the main Admissions Policy for admission from September 2023.



OFFICIAL-SENSITIVE

King's Group Academies
Supplementary Social and Medical Information Form

Social and Medical Grounds

If a child has a social and medical need that would cause significant physical and / or mental hardship, an applicant can indicate that they wish their application to be considered under social and medical grounds.

It is the applicant's responsibility to complete and return this form to the School along with supporting written evidence from a professional by the given closing date. For In- Year applications the supporting evidence must be submitted with the application. The supporting evidence for social and medical grounds should be from the relevant registered professional(s) involved with the child. Examples include registered health professionals, such as Consultant, GP, Psychologist or Psychiatrist. All evidence must be on letter headed paper and reflect the child's current situation.

This evidence must prove why the school named on this form is the only suitable school and why the child cannot attend another school. This evidence must be specific to the school.

It is the applicant's responsibility to provide all evidence in support of their request and it is not possible for it to be considered under this criterion if no evidence is supplied.

All schools have the resources to work with special educational needs and common childhood complaints such as asthma.

Requests will be considered in accordance with the Equalities Act.

Name of School this information relates to:

Child's Name:

Date of birth:

Address:

Please set out the particular reasons why the school named on this form is the only suitable school and the difficulties that would be caused if the child had to attend another school.

Please list the supporting evidence that is being submitted to support this application under this criterion:

I understand that the information contained in this form is subject to GDPR (General Data Protection Regulation) and my personal data may be exchanged with The King's Group Academies, other departments within Bracknell Forest Council, as well as other Local Authorities and Government Agencies where necessary.

I understand that King's Group Academies reserve the right to collect this information as part of their statutory duties and that the King's Group Academies may carry out further investigation and require additional evidence to verify information contained in this form.

I understand that the outcome of this social and medical form will be the basis that the information I provide is accurate and correct and that if any information changes it is my responsibility to inform King's Group Academies.

I certify that all relevant sections have been completed fully and I have supplied all the supporting evidence from the professionals involved to support my application under social and medical grounds.

I understand that I will be unable to submit further evidence after the closing date and that this will only be accepted in exceptional circumstances. I certify that I have parental responsibility for the child named on this form and that the information I have given is correct. I have read and understood the social and medical criterion for the relevant The King's Group Academies school as published.

Signature of parent/carer:

Print Name:

Date:

Once completed scan and return this form with any relevant documentation to:
admin.bi@kingsacademies.uk or by post to:

Head of Sixth Form
King's Academy Binfield
St George's Park
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Bracknell
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