



**King's Academy Binfield and  
King's Academy Oakwood  
Pastoral Support Assistant  
For September 2024**

**POST TITLE:** Pastoral Support Assistant - Secondary

**SALARY:** £23,130pa - £24,362pa pro rata plus Outer London Fringe Allowance of £637pa pro rata (Actual gross £17,745pa to £18,665pa inc OLF)

**CONTRACTUAL** 32.5 hours per week. Term time only plus 2 days.

**ARRANGEMENTS:** Hours: 8.15– 3.15pm Monday to Friday

**START DATE:** September 2024

We are looking for a passionate Pastoral Support Assistant to join our rapidly growing team.

The Pastoral Support Assistant will work in either KS3 or KS4 will assist the Year Progress Leads in maintaining academic and pastoral overview of students throughout these phases. They will assist the Year Progress Leads in ensuring that all students maximise their progress and attainment by supporting them to remove any barriers to learning. They need to be role models in terms of conduct, dress and professionalism and in the way that colleagues and students are treated. The post holder is expected to support the academy's ethos at all times. They will liaise closely with the staff across the academy to ensure that the student's pastoral needs are fully met

Our all-through school opened in a superb new building in September 2018 and we have grown year on year. Our first Year 11 students sat their GCSEs during Summer 2023, we are incredibly proud of the results they achieved. In addition to the secondary phase, we also have two primary phases set across two sites, King's Academy Binfield (KAB) and King's Academy Oakwood (KAO). From September 2024, we have students from year N to year 6 in primary and year 7 through to year 12 in secondary. In September 2023 we opened our 6th form provision.

The Pastoral Support Assistant will share the academy's vision and the belief that all young people can achieve. Other necessary qualities include confidentiality, efficiency and being able to work on your own initiative and under pressure and a willingness to contribute to the wider life of King's Academy Binfield (KAB) and King's Academy Oakwood (KAO).

The post is for 32.5 hours per week (term time only plus 2 days). Hours of work will be 8.15am – 3:15pm, Monday to Friday. Flexibility to work additional days during the holidays may be required.

King's Academy Binfield and King's Academy Oakwood are committed to safeguarding and promoting the welfare of children and young students and expects all staff to share this commitment. The successful applicant will need to undertake an Enhanced DBS check. For further information or an informal discussion, please contact our HR department at [recruitkabkao@kingsacademies.uk](mailto:recruitkabkao@kingsacademies.uk)

Completed application forms (not CVs) should be submitted to HR at [recruitkabkao@kingsacademies.uk](mailto:recruitkabkao@kingsacademies.uk) or by post to: Human Resources, King's Academy Binfield, St. George's Park, Binfield, Bracknell, Berkshire, RG42 4FS **by 9am on Friday 10<sup>th</sup> May 2024.**

***Please note that all applications will be considered upon receipt, therefore an early reply is recommended. We reserve the right to close the advert early should the right candidate apply.***