



King's Academy Binfield

# **King's Academy Binfield and King's Academy Oakwood Person Specification Pastoral Support Assistant**

<b>Candidates should have/be able to demonstrate</b>	<b>Essential</b>	<b>Desirable</b>
A commitment to the progress, attainment and welfare of the students in the school	X	
The ability to communicate well, orally and in writing	X	
The ability to gain the confidence and respect of staff, students, parents and representatives from outside agencies	X	
The ability to prioritise and remain calm and focussed under pressure, demonstrating good organisational and administrative skills	X	
A good level of education, including at least GCSE English and Maths	X	
Experience of dealing with outside agencies		X
Good ICT skills	X	
Experience of working with student achievement data		X
The ability to work well as a member of a team, and the ability to lead a team	X	
The ability to devise effective solutions to organisational difficulties and challenges	X	
The ability to plan and see a development through to implementation and review	X	
Knowledge of safeguarding and child protection procedures		X
The ability to remain calm when faced with challenging situations	X	
Energy, resilience and a sense of humour	X	
The commitment and willingness to 'do whatever it takes' for the academy and students	X	
The commitment and support of the academy's ethos, and the ability to uphold this.	X	
Excellent level of attendance	X	

## **Safeguarding**

2 satisfactory written references including from current/most recent employer

A satisfactory enhanced DBS check

Online Social Media Checks will be carried out.